

# Keystone Parent Advisory Committee (KPAC)



NOTES	APRIL 13, 2010	6:30 P.M.	OSKALOOSA SCHOOL LIBRARY
TYPE OF MEETING	Regular Meeting – 2nd		
FACILITATOR	Linda Aldridge, Executive Director, Keystone Learning Services		
NOTE TAKER	Denise Spainhower		
SPECIAL GUEST	Dr. Tim Marshall, Superintendent, Jefferson County North School District		
ATTENDEES	Rhonda Denning, Denise Jennings, Brook Reed, James Shade, Jeanette Souther, Corey Van Nostrand, Misty Van Nostrand, and Tina Wright.		

## Agenda Topics

### Individualized Education Plan (IEP) Meetings

- Essentials of an IEP
- Who should be at the meeting?
- Parental Support

### Legislative Matters

### Special Education Funding

### Future Meeting Dates

## **Individualized Education Plan (IEP) Meetings**

### **1. Essentials of an IEP, by Tracy Lee, Parent and Special Education Teacher**

- a. Tracy handed out a list of acronyms frequently used in Special Education from the USD 418 McPherson Public School website. Keystone will add these acronyms to the "Parent" page of their website. <http://www.keystonelearning.org/Parents.html>
- b. Ms. Lee also handed out a list of 15 items located in an IEP. These included:
  - i. 10-Day Notice of Meeting
  - ii. Attendance Page – Notice Provided
  - iii. Medicaid Eligibility
  - iv. Present Level of Academic Performance
    1. Vision: Screening Every 3 Years
    2. Hearing: Screening Every 2 Years
    3. Behavior Intervention Plan (BIP)
    4. Functional Behavioral Assessment (FBA)
  - v. Goals (include: Timeframe, Condition, Behavior and Criteria)
    1. Baseline
    2. Method
    3. Benchmarks (Average 15% Increase per Quarter)
    4. Updates
  - vi. Assessments/Accommodations
  - vii. General Education/Least Restrictive Environment (LRE)
  - viii. Transition
  - ix. Transfer of Rights

- x. Services
- xi. Extended School Year (ESY)
- xii. Assistive Technology (AT)
- xiii. Prior Written Notice Form
  - 1. Substantial (25% or More) Change in Placement
  - 2. Material Change (25% or More) in Services
  - 3. Parent Rights
- xiv. Re-Evaluation at Least Every 3 Years
- xv. Amendment (for non-substantial, minimal changes)
  - 1. Not for Changing Goals
  - 2. Not for Adding Providers
- xvi. Parent supports are available for questions or attendance at a meeting:
  - 1. Families Together, (800) 264-6343
  - 2. Keys for Networking, (785) 233-8732
  - 3. Disability Rights Center of Kansas, (877) 776-1541

**2. Who Should be at the Meeting?**, by Denise Jennings, Parent and Principal Jefferson County North Elementary/Middle School

**a. Parent(s)**

- i. Background on Student
- ii. Student Preferences (Learning, Reinforcers, etc.)

**b. Special Education Teacher**

**c. General Education Teacher**

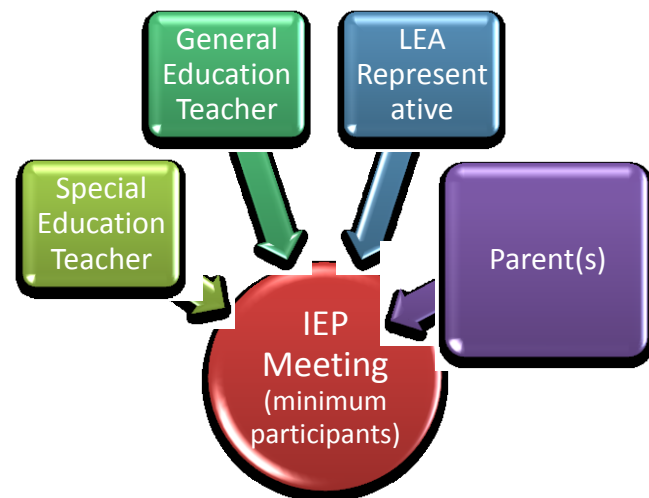
**d. Local Education Agency (LEA)**

**e. Other Service Providers**

- i. Adaptive Physical Education Teacher
- ii. Augmentative and Alternative Communication (AAC) Person
- iii. Autism Consultant
- iv. Learning Coach
- v. Occupational Therapist
- vi. Paraprofessionals
- vii. Physical Therapist
- viii. School Psychologist or Counselor
- ix. Special Education Administrator
- x. Special Teachers (Art, Computer, Physical Ed., or Music)
- xi. Speech-Language Pathologist
- xii. Transition Team Members
- xiii. Vocational Coordinator

**f. Advocates (anyone parent is comfortable with attending the meeting!)**

- i. Case Manager
- ii. Friend
- iii. Relative
- iv. Co-Worker
- v. Know Who Your Child Uses as a "Go to person."



Ms. Jennings also suggested communicating with the team by calling or e-mailing. Also, if you do not understand something that is said to slow the meeting down and ask questions.

### **3. Parental Support**, by Corey and Misty Van Nostrand, Parents & Directors, DSK Youth & Family Training Center

- a. Reminder: IEP's are Legal Documents
  - i. Use Appropriate and Correct Language
- b. Resources for Parents were handed out:
  - i. Kansas Department of Education: <http://www.ksde.org>
    1. Guide to Special Education Services
  - ii. DSK Youth and Family Training Center, Inc. <http://www.dsktrainingcenter.org>, (785) 893-2232, [misty@dkstrainingcenter.org](mailto:misty@dkstrainingcenter.org)
  - iii. Families Together, <http://www.familiestogetherinc.org/>, (785) 233-4777
- c. Parental Input may include:
  - i. Show them a picture of your child
  - ii. Diagnosis Information and Description
  - iii. Is Quality vs. Quantity of Life Important
- d. Not Parent(s) vs. Team
- e. Pick Your Battles
- f. Best Interest vs. Agendas
- g. Parents have Unique Perspectives

### **Legislative Matters**

1. Dr. Aldridge stated that the Kansas Legislators are out of session until April 28.
2. Linda handed out the latest Kansas Association of School Board (KASB) legislative update and will provide more information at the next meeting.

### **Special Education Funding**

1. Linda, with approval of the Superintendent, passed out the USD 343, Perry-Lecompton Personnel and Program Expenditure Reduction Proposal. She also restated that general education is receiving an even larger hit than special education.
2. Dr. Aldridge handed out a list of representatives for the Keystone Board of Directors. She urged parents to contact their legislators with the message that there should be no further cuts to education.

### **Next Meeting Dates**

Second Tuesday of the Month @ 6:30 p.m., Oskaloosa School Library (Middle School Entrance)

- **May 11, 2010**
- June 8, 2010
- ~~July 13, 2010~~ *No meeting*
- August 10, 2010
- September 14, 2010
- October 12, 2010
- November 9, 2010
- December 14, 2010

### **Next Meeting Agenda**

Legislative Matters  
Special Education Funding  
Role of General Education